

**PLEASE PRINT APPLICATION**

Full Name: Click here to enter text.

SSN#: Click here to enter text. Date of Birth: Click here to enter a date.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

Cell Phone: Click here to enter text. Home: Click here to enter text.

How long at current address? Click here to enter text.

Previous Address for the past seven (7) years:

1) Click here to enter text. Dates lived there: Click here to enter a date.

2) Click here to enter text. Dates lived there: Click here to enter a date.

3) Click here to enter text. Dates lived there: Click here to enter a date.

4) Click here to enter text. Dates lived there: Click here to enter a date.

5) Click here to enter text. Dates lived there: Click here to enter a date.

Emergency Contact:

[1] Click here to enter text. Relationship: Click here to enter text. Phone: Click here to enter text.

[2] Click here to enter text. Relationship: Click here to enter text. Phone: Click here to enter text.

**PERSONAL INFORMATION**

**Have you ever been known by any other name? Yes or No:** Click here to enter text.

If yes, list name(s): Click here to enter text.

Have you ever been dismissed or asked to resign from any job? Yes or No: Click here to enter text.

If yes, give name of employer and explanation: Click here to enter text.

Have you ever worked as a peace officer? Yes or No: Click here to enter text.

If yes, where? Click here to enter text.

Have you ever been arrested and charged with a crime (Adult or Juvenile)? Yes or No: Click here to enter text.

If yes, give date, type of crime, place and your age: Click here to enter text.

Are you currently awaiting trial, sentencing or have an arrest warrant pending? Yes or No: Click here to enter text.

If yes, give details: Click here to enter text.

**CARDS-LICENSES-PERMITS**

**TYPE NUMBER EXPIRATION DATE**

Guard Card # Click here to enter text. Click here to enter a date.

Weapons Permit # Click here to enter text. Click here to enter a date.

Baton Permit # Click here to enter text. Click here to enter a date.

Tear Gas/Pepper Spray Cert. # Click here to enter text. Click here to enter a date.

Handcuffing Cert. # Click here to enter text. Click here to enter a date.

CPR Card # Click here to enter text. Click here to enter a date.

First Aid Card # Click here to enter text. Click here to enter a date.

CCW Permit # Click here to enter text. Click here to enter text.

**IF PERMITTED TO CARRY A WEAPON, PLEASE COMPLETE THE FOLLOWING**

Make: Click here to enter text. Model/Caliber: Click here to enter text. Serial#: Click here to enter text.

Make: Click here to enter text. Model/Caliber: Click here to enter text. Serial#: Click here to enter text.

Make: Click here to enter text. Model/Caliber: Click here to enter text. Serial#: Click here to enter text.

**EMPLOYMENT HISTORY (MOST RECENT FIRST) FOR THE LAST 5 YEARS**

Have you ever been employed with Craig & Craig Security? Yes or No Click here to enter text.

If so, when? Click here to enter a date.

1. Employer: Click here to enter text.

Address: Click here to enter text.

Phone#: Click here to enter text. Supervisor: Click here to enter text.\_

From: Click here to enter a date. To: Click here to enter a date.

Salary/Hourly Wage Click here to enter text.

Position Click here to enter text.

Reason for leaving: Click here to enter text.

1. Employer: Click here to enter text.

Address: Click here to enter text.

Phone#: Click here to enter text. Supervisor: Click here to enter text.\_

From: Click here to enter a date. To: Click here to enter a date.

Salary/Hourly Wage Click here to enter text.

Position Click here to enter text.

Reason for leaving: Click here to enter text.

1. Employer: Click here to enter text.

Address: Click here to enter text.

Phone#: Click here to enter text. Supervisor: Click here to enter text.\_

From: Click here to enter a date. To: Click here to enter a date.

Salary/Hourly Wage Click here to enter text.

Position Click here to enter text.

Reason for leaving: Click here to enter text.

If any further space is needed, use this space below:

Are you related to anybody who works for Craig & Craig Security? Yes or No Click here to enter text.

If yes, state name and relationship to them below: Click here to enter text.

Have you served in the armed forces? Yes or No Click here to enter text.

If yes, complete the following information:

Branch Click here to enter text. Rank Click here to enter text.

Dates of service from: Click here to enter a date. To Click here to enter a date.

Length of Service: Click here to enter text.

Type of discharge: Click here to enter text.

Have you ever applied for workman’s compensation for any injury received while working (Past, Present, Pending)? Yes or No Click here to enter text.

If yes, explain: Click here to enter text.

Do you have any medical / physical limitations which may impair your ability to safely perform your duties as a Security Officer? Yes or No Click here to enter text.

If yes, explain: Click here to enter text.

Have you ever been bonded? Yes or No Click here to enter text.

Was a bond ever refused? Yes or No Click here to enter text.

Do you speak any foreign languages? Yes or No Click here to enter text.

 If so, state language, fluency and reading/writing skills of each: Click here to enter text.

**EDUCATION**

High School/Location: Click here to enter text.

Years Attended: Click here to enter text.

Year Graduated: Click here to enter text.

College: Click here to enter text.

Years Attended: Click here to enter text.

Year Graduated: Click here to enter text.

P.O.S.T.: Click here to enter text.

Years Attended: Click here to enter text.

Year Graduated: Click here to enter text.

Other: Click here to enter text.

Years Attended: Click here to enter text.

Year Graduated: Click here to enter text.

**DRIVING HISTORY**

Current California Drivers License #: Click here to enter text.

Expiration Date: Click here to enter a date.

Are there any restrictions on your driver’s license? Yes or No Click here to enter text.

If yes, explain: Click here to enter text.

Have you ever received a citation for a driving offense? Yes or No Click here to enter text.

If yes, explain: Click here to enter text.

Have you ever paid a fine over $499.00? Yes or No Click here to enter text.

If yes, explain: Click here to enter text.

Do you hold any out of state driver’s license? Yes or No Click here to enter text.

State: Click here to enter text.

Do you own a car? Yes or No Click here to enter text.

**PERSONAL REFERENCES**

Relatives and previous employers are NOT applicable as Personal References, State the names, addresses and telephone numbers below:

Name: Click here to enter text. Address: Click here to enter text. Phone: Click here to enter text.

Name: Click here to enter text. Address: Click here to enter text. Phone: Click here to enter text.

Name: Click here to enter text. Address: Click here to enter text. Phone: Click here to enter text.

**EMPLOYMENT SPECIFICS**

What position are you interested in? Click here to enter text.

What hours per day are you available to work? Click here to enter text.

What days per week are you available to work? Click here to enter text.

What distances are you willing to travel? Click here to enter text.

I understand that I may be required to work holidays, nights and weekends as required, please

**PLEASE READ AND MAKE SURE YOU UNDERSTAND THE FOLLOWING BEFORE YOU SIGN AND DATE THIS APPLICATION**

I hereby affirm that all the aforementioned information is true without reservation. I further authorize **Craig & Craig Security** and its officers and the officers of any company or person or firm by which I have been employed heretofore, to answer any and all inquiries as to my conduct and qualifications while in such services, and to state so far as they may know, the cause of my leaving the same and hereby release any and all such companies, firms and persons from any liability for damage of whatever nature, on account of furnishing information for use in determining my fitness for employment. I understand that I will be subject for dismissal if anything in this application is found to be untrue. I further understand that if I am employed, I am required to act honestly, legally and must abide by all rules and regulations of the company.

Should I be employed by **Craig & Craig Security** I hereby agree to the following conditions set forth by **Craig & Craig Security** and its agents.

I further authorize that if I am employed by **Craig & Craig Security**, and leave for any reason whatsoever, I will return any and all uniforms, equipment and manuals issued to me. If not, I authorize **Craig & Craig Security** to deduct any and all amounts owed from my final paycheck.

At no time will I consume any illegal drugs. At no time will consume any alcohol or prescription which could impair my responses while on duty for a period of eight (8) hours prior to my assigned duties/shift. Should I be on prescribed drugs, I will provide to **Craig & Craig Security** a letter from my physician stating I am on prescribed drugs and that I am able to perform my duties safely. I also agree that I will fully consent to a drug/alcohol test which may be required for pre-employment and /or which may be required to perform my duties on a special job site to which I may be assigned to work. Furthermore, should I be found on my job site unable to perform my duties due to possible use of drugs/alcohol, I also agree to any necessary tests required by Craig & Craig Security or its clients. Any cost incurred for the test will be paid by **Craig & Craig Security**, or the agency requesting the tests.

FAILURE TO COMPLYWITH THE ABOVE CAN AND WILL RESULT IN YOUR NOT BEING HIRED, OR IF EMPLOYED BY **Craig & Craig Security**, IMMEDIATE TERMINATION

Date: Click here to enter a date. Date: Click here to enter a date.

**DISCLOSURE AND AUTHORIZATION FOR BACKGROUND INVESTIGATION**

I here authorize **Craig & Craig Security** and/or any entity directed by **Craig & Craig Security** to obtain an investigative consumer report and/or consumer credit report for employment purposes, including in connection with my application for employment. An “investigative consumer report” includes any information as to your character, general reputation, personal characteristics, or mode of living. A “consumer credit report” includes any information regarding your credit worthiness, credit standing, and credit capacity. The specific nature and scope of the investigative consumer report **Craig & Craig Security** is seeking includes inquiries regarding educational background; work history; personal financial status and credit history; court records, including criminal conviction record, as permitted by law; driving history; verifications of Social Security number; and references obtained from professional and personal associates. I further understand and agree that an investigative consumer report and/or consumer credit report may be obtained at any time, and any number of times, as **Craig & Craig security** in its sole discretion determines is necessary before, during or after my employment.

The consumer reporting agencies that will be providing **Craig & Craig Security** with the investigative consumer report and/or consumer credit report is Click here to enter text. I understand that I will automatically be provided with a copy of the investigative consumer report provided to **Craig & Craig Security**. I acknowledge receipt of the attached summary of an investigative consumer reporting agency’s obligations pursuant to California Civil Code section 1786.22.

I hereby authorize all previous employers, educational institutions, consumer reporting agencies and other persons or entities having information about me to provide such information to **Craig & Craig Security** or other entity that obtains information for **Craig & Craig Security**. I further fully release **Craig & Craig Security**, its employees, officers, directors, agents, successors and assigns, and all other parties involved in this background investigation including but not limited to investigators, credit agencies and those companies or individuals who provide information to **Craig & Craig Security** concerning me, from any claims or actions for any liability whatsoever related to the process or results of the background investigation.

I understand that an officer of employment is contingent upon the outcome of my background check, and that Disclosure and Authorization is not an offer for employment by **Craig & Craig Security** or a contract for employment with **Craig & Craig Security**. I further understand **Craig & Craig Security** operates under an AT-WILL EMPLOYMENT POLICY and this Authorization does not alter or affect that policy in any manner whatsoever.

Date: Click here to enter a date.

App Print Name: Click here to enter text.

 I wish to receive a copy of any consumer credit report requested about me by Craig & Craig Security. Yes or No: Click here to enter text.

**EMPLOYEE AGREEMENT AND CONSENT TO DRUG AND/OR ALCOHOL TESTING**

I hereby agree, upon a request made under the drug/alcohol testing policy of **Craig & Craig Security**, to submit to a drug or alcohol test and to furnish a sample of my urine, breath, and/or blood for analysis. I understand and agree that if I at any time refuse to submit to a drug or alcohol test under company policy, or if I otherwise fall to cooperate with the testing procedures, I will be subject to immediate termination. I further authorize and give full permission to have **Craig & Craig Security** and/or its company physician send the specimen or specimens so collected to a laboratory for a screening test for the presence of any prohibited substances under the policy, and for the laboratory or other testing facility to release any and all documentation relating to such test to **Craig & Craig Security** and/or to any governmental entity involved in a legal proceeding or investigation connected with the test. Finally, I authorize **Craig & Craig Security** to disclose any documentation relating to such test to any governmental entity involved in a legal proceeding or Investigation connected with the test.

I understand that only duly-authorized **Craig & Craig Security** officers, employees, and agents will have access to information furnished or obtained in connection with the test; that they will maintain and protect the confidentiality of such information to the greatest extent possible; and that they will share such information only to the extent necessary to make employment decisions and to respond to inquiries or notices from government entities.

I will hold harmless **Craig & Craig Security**, its company physician, and any testing laboratory **Craig & Craig Security** might use, meaning that I will not sue or hold responsible such parties for any alleged harm to me that might result from such testing, including loss of employment or any other kind of adverse job action that might arise as a result of the drug or alcohol test, even if **Craig & Craig Security** or laboratory representative makes an error in the administration or analysis of the test or the reporting of the results. I will further hold harmless **Craig & Craig Security**, its company physician, and any testing laboratory **Craig & Craig Security** might use for any alleged harm to me that might result from the release or use of information or documentation relating to the drug or alcohol test, as long as the release or use of the information is within the scope of this policy and the procedures as explained in the paragraph above.

This policy and authorized have been explained to me in a language I understand, and I have been told that If I have any questions about the test or the policy, they will be answered.

I UNDERSTAND THAT CRAIG & CRAIG SECURITY WILL REQUIRE A DRUG SCREEN TEST UNDER THIS POLICY WHENEVER I AM INVOLVED IN AN ON-THE-JOB ACCIDENT OR INJURY UNDER CIRCUMSTANCES THAT SUGGEST POSSIBLE INVOLVEMENT OR INFLUENCE OF DRUGS OR ALCOHOL IN THE ACCIDENT OR INJURY EVENT.

Date: Click here to enter a date.

